Evacuation

1. Secure any hazardous materials
2. Assist persons with special needs
3. Calmly exit the building, do not use elevators
4. Move to your designated assembly area
5. DO NOT re-enter the building until authorized by the evacuation team
6. If you are unable to leave or require further assistance please contact McMaster Security Services

Harassment including Electronic

1. Tell the harasser to stop (directly or through email or letter)
2. Keep a record of the harassment
3. Avoid being alone with the harasser
4. Get support from family and friends
5. Contact McMaster Security Services

Power Blackout

1. Remain calm
2. Stay where you are and turn off all electrical equipment with manual switches
3. Contact McMaster Security Services

Emergency lights will operate for a minimum of 20 minutes

Assisting Students in Difficulty

Students requiring immediate help because of life-threatening or severe psychological difficulties can be seen the same day during weekday office hours in the Centre for Student Development and Campus Health Centre Offices. For after hours assistance please contact McMaster Security Services.

Issues can include but are not limited to: suicide threats, disruptive behavior, drug and alcohol abuse, eating disorders, assault and harassment, marked changes in mood, difficulties communicating, apparent distortions of reality and learning or academic problems.

In case of emergency or injury, dial:

- McMaster Main Switchboard: 905 525-9140
- Campus Ext: 24281
- McMaster Security (CUC 201): 905 522-4135
- Emergency Ext: 88

Lockdown

1. Exit the building immediately if safe to do so
2. Notify anyone you encounter to exit the building immediately and proceed to assembly area
3. If unsafe to leave go to the nearest room or office
4. Close, lock and barricade the door, turn off the lights, cover the windows and keep quiet
5. DO NOT answer the door
6. Contact McMaster Security Services and give the following information:
   a) Your name
   b) Your location
   c) Description of incident
   d) Number of suspects (if known)
   e) Identification or description of suspect(s)
   f) Number of persons who may be involved
7. Staff member or volunteer should record the names of all persons present
8. Wait for police or security to assist you out of the building or provide further instructions
Fire Emergencies

1. Close the door to the fire area.
2. If safe to do so, use a fire extinguisher on the fire(s).
3. Evacuate and proceed to the nearest assembly area away from the building.
5. Provide first aid if qualified.

Medical Emergencies

1. Inform the dispatcher of the nature of the injury or illness and the location (building, floor, room).
2. Keep calm and do not move the injured person unless there is a high risk of further injury.
3. If safe to do so, use a fire extinguisher on the fire(s).

Personal Safety Tips

- Use SWHAT (ext. 27500) when walking home alone at night.
- Walk in well-lit paths that you regularly use.
- Be aware of campus emergency/assistance phone locations.
- Keep people know where you will be, and what time to expect you.
- Do not prop open doors.
- Do not lend keys or access cards to anyone.
- Secure personal property.
- For more information check http://www.mcmaster.ca/security.

Weather-Related Emergencies

1. Listen to local radio.
2. Check http://www.mcmaster.ca or http://dailynews.mcmaster.ca.
3. Watch CHCH.
4. If stranded on campus contact McMaster Security Services.
5. Please refer to the university storm policy for more details at http://www.mcmaster.ca.

In case of emergency or injury, dial:

McMaster Main Switchboard: 905 525-9140
McMaster Security (CUC 201): 905 522-4135
Emergency Ext: 88

Campus Ext: 24281
Ext: 27500
Ext: 88
Ext: 27700
Ext: 24711
Ext: 24740
Ext: 25781
905 525-4162
1-800-222-TIPS (8477)
905 525-9140
http://www.mcmaster.ca
http://dailynews.mcmaster.ca
http://www.mcmaster.ca/security
http://dailynews.mcmaster.ca