



**McMaster University
Security Services
Annual Report
2004**



Our Mission Statement:



Developing a safe and secure environment in this academic institution is the responsibility of the entire community. The primary responsibility for protection of persons and property within the McMaster community is assigned to the Security Services Department. Methods and approaches to assist in achieving a safe and secure environment are developed through prevention programs and law enforcement in concert with the community

The department exists for one main purpose and that is to support the goals of the higher education community. It exists to assist those who seek and those who impart knowledge, as well as those who provide support to the mission of the institution. The Security Services Department endeavors to preserve and maintain an environment where diverse social, cultural and academic values are allowed to develop and prosper.

All members of the Department are expected to actively participate in achievement of our goals and in the services of the University. It is only through the collective efforts of the community that the mission will be accomplished.



2004 was another great year for McMaster Security Services. In July of this year, our director of 11 years, Ron Thorn, retired as he thought it was time to start relaxing. We also saw many of our other staff continued to expand their professional development, Harold Stewart, our investigator, returned to the RCMP and Bryan Drury, accepted a position with the OPP transport unit. Since that time we have been undergoing a departmental review. It is a great time to expand and improve our Security Services commitment to McMaster University.

In 2004, we were honoured with receiving the highest possible rating, A+, for Personal Safety and Security at a Canadian University. This rating was published in the Globe and Mail's National University Report Card. After receiving this award, we received the following congratulations:

"I have just been notified that McMaster University has been identified by the Globe and Mail, National University Report Card, as having the highest possible overall rating for "Personal Safety/Security". This is an outstanding achievement, one that reflects a significant commitment the safety and security of individuals attending your terrific institution. The university, McMaster Students and your staff should all be extremely proud of this recognition.

*The Hamilton Police Service is proud to work at your side in ensuring we have a safe community. On behalf of all of our Members,
congratulations and well done."*

*Brian Mullan
Chief of Police
Hamilton Police Service*

This is an example of the our close working relationship with Hamilton Police, our sponsoring Police Service.

Our department continues to be very busy. As a result of our improved technology and motivated staff, we have been very successful in achieving great success. We appreciate the continued support from our partners, both on and off campus.

We have compiled some statistical data for your information, which we hope will be useful and informative.

Training

In 2004, the Security Services Department continue with its ongoing commitment to increasing the professional development of its members. Members of the Department participated in the following training:

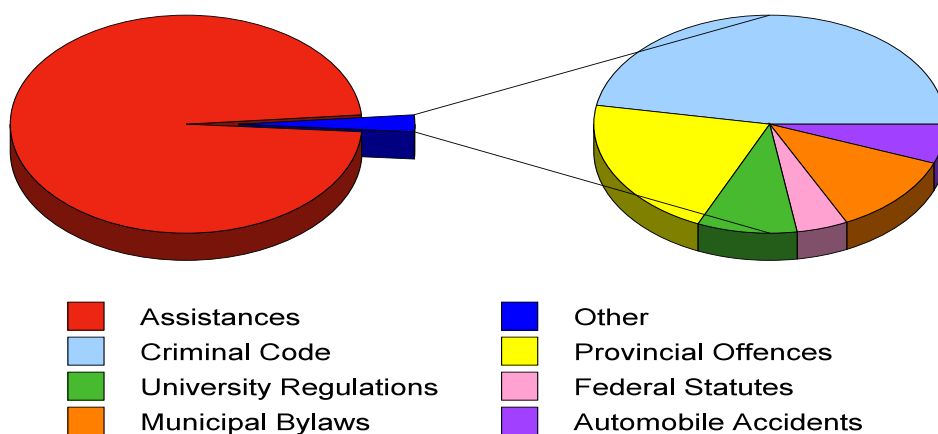
TRAINING DESCRIPTION	Number of Attendees
Advanced Special Constable Training - <i>University of Waterloo</i>	2
Bicycle Training - <i>Hamilton Police Service</i>	4
Committee of Youth Officers Conference - <i>Niagara Falls</i>	1
Core Competency Training - Communication	8
Core Competency Training - Developing People	7
Core Competency Training - Optimizing Service Relationships	8
Crime Prevention Through Environmental Design - Level I - <i>HPS</i>	1
Departmental In-Service	30
Developing Effective Work-Based Teams	29
Due Diligence Training	6
Drug Investigation Techniques - Front Line Investigator Techniques - <i>Hamilton Police Service</i>	7
Excel Training Course	2
First Aid and CPR Recertification	19
Hate Crime Conference - <i>Centennial College</i>	2
Investigative Training for Front Line Officers - <i>Hamilton Police Service</i>	11
OACUSA Security Officer Training - <i>Centennial College</i>	1
Radiation Safety Training	17
Use of Force Training - <i>Hamilton Police Service</i>	18

Synopsis of Investigations:

You will note a dramatic increase in the amount of Assistance Rendered in 2004 as compared to 2003. This is due to a large increase in the amount of technology devices such as alarms installed on campus during this past year. This along with the a change in method of recording the number of services rendered has increased our statistical number.

TYPE	2001/02	2002	2003	2004
Assistance Rendered	15 657	13 490	14 476	64 388
Criminal Code	595	789	727	728
Federal Statutes	38	49	140	70
Motor Vehicle Incidents	53	69	53	87
Municipal Bylaws	113	89	62	185
Provincial Statutes	285	266	420	322
University Regulations	362	287	329	142
TOTAL	17 103	15 039	16 207	65 922

Investigations January 1 - December 31, 2004



CRIMINAL CODE

Security Officers conducted 728 investigations under the Criminal Code of Canada during the year under review. This was almost identical to the 727 criminal incidents that were conducted in 2003.

As of June 1, 2004 we starting tracking our incidents with a new reporting system. As you will see from our report, some classification have been broken down into specific incidents. This will increase further in 2005.

TYPE OF CASE	2001/02	2002	2003	2004
Arson	0	0	0	0
Assaults - Level 1	15	12	11	18
- Level 2	1	0	0	1
- Level 3	0	0	0	1
- Peace Officer	0	1	4	3
- Sexual	3	6	3	5
Bomb Threats	0	0	0	0
Breach of Recognizance	2	0	0	2
Break and Enter/Attempts	29	53	30	69
Disturbances	21	28	39	25
Frauds (total)	13	21	53	54
- Counterfeit Bills (7 months)	-	-	-	25
- NSF Cheques (7 months)	-	-	-	1
- Fraudulent Purchasing	-	-	-	1
- Other (7 months)				4
Harassing Phone Calls & Emails	20	19	24	19
Harassment/Sexual Harassment	5	6	12	14
Homicide	0	0	0	0
Impaired Driving	0	4	1	2
Inciting Hatred	3	2	0	5

TYPE OF CASE - continued	2001/02	2002	2003	2004
Indecent Act	10	9	4	4
Industrial Accidents	3	1	1	4
Mischief	189	240	201	156
Obstruct Peace Officer	2	3	3	0
Robbery	0	0	0	0
Sudden Death	0	0	0	1
Theft/Possession Totals	271	371	336	333
- Automobile (12 months)	6	8	10	8
- Bicycles (12 months)	-	-	-	99
- From Motor Vehicle (12 months)	-	-	-	14
- Other (7 months)	-	-	-	6
- Shoplifting (7 months)	-	-	-	4
- Theft under \$5000.00 other (7mts)	-	-	-	117
- Theft over \$5000.00 other (7mts)				2
- University Keys (12 months)	-	-	-	9
Threatening	8	13	4	12
Weapons Offenses	0	0	1	0
Total	595	789	727	728

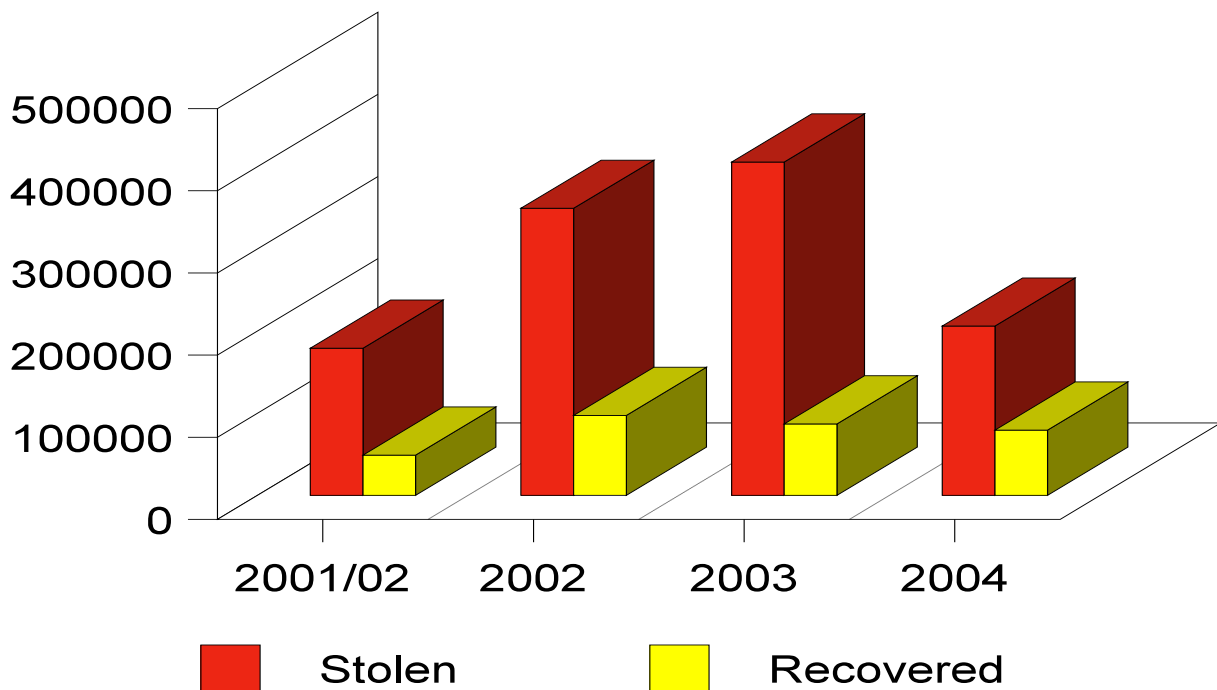
Thefts Investigated 2001-2004



The following shows property values through thefts reported during the past four years:

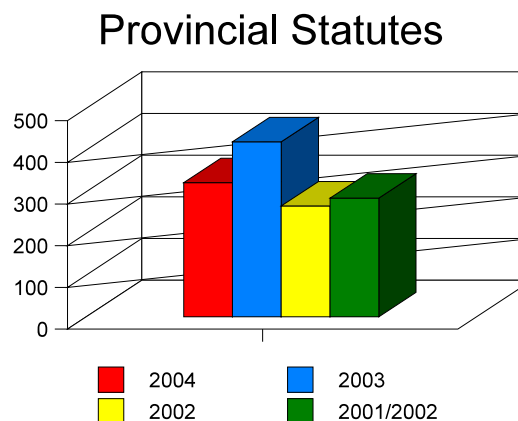
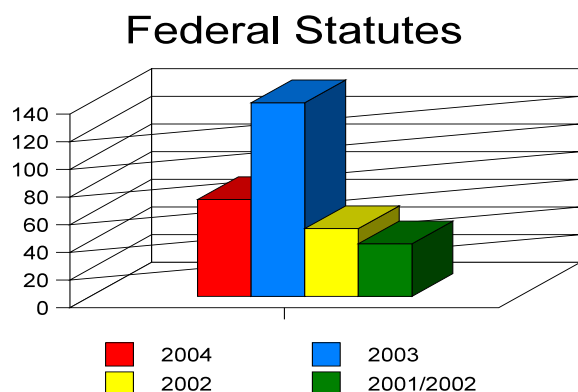
	2001/02	2002	2003	2004
Stolen	\$178,994	\$349,304	\$405,661	\$205,927
Recovered	\$48,909	\$97,178	\$86,768	\$79,328
Outstanding	\$130,085	\$252,126	\$318,893	\$126,599

Theft - Dollar Values 2001-2004



FEDERAL STATUTES

	2001/02	2002	2003	2004
Possession & Trafficking of Drugs	38	49	140	70



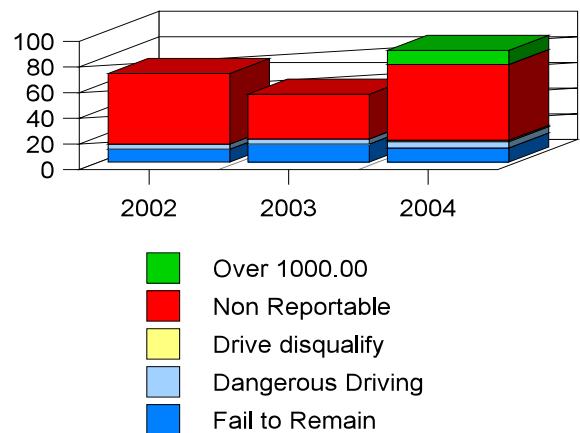
PROVINCIAL STATUTES

TYPE OF CASE	2001/02	2002	2003	2004
Liquor Licence Act	70	100	171	154
- Drunk and Disorderly (7 mts)	-	-	-	23
- Have or consume (7 mts)	-	-	-	28
- Under 19 years (7 mts)	-	-	-	48
Trespass to Property Act	215	166	249	168
- Enter when prohibited (7 mts)	-	-	-	8
- Fail to Leave (7 mts)	-	-	-	7
- Prohibited Activity (7 mts)	-	-	-	9
- Suspicious Event (12mts)	-	-	-	80
- Trespassing (12 mts)	-	-	-	54
TOTAL	285	266	420	322

Motor Vehicle Incidents

	2002	2003	2004
Total Accidents	55	35	36
- Fail to remain	10	14	11
- Dangerous Drive	4	4	5
- Drive Disqualify	-	-	1
- Non Reportable	-	-	23
- Over \$1000.00	-	-	11
TOTAL	69	53	87

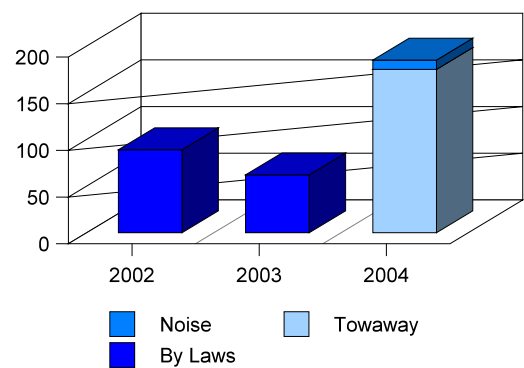
Motor Vehicle Incidents



MUNICIPAL BYLAWS.

	2002	2003	2004
- Towaway	-	-	175
- Noise	-	-	10
TOTAL	89	62	185

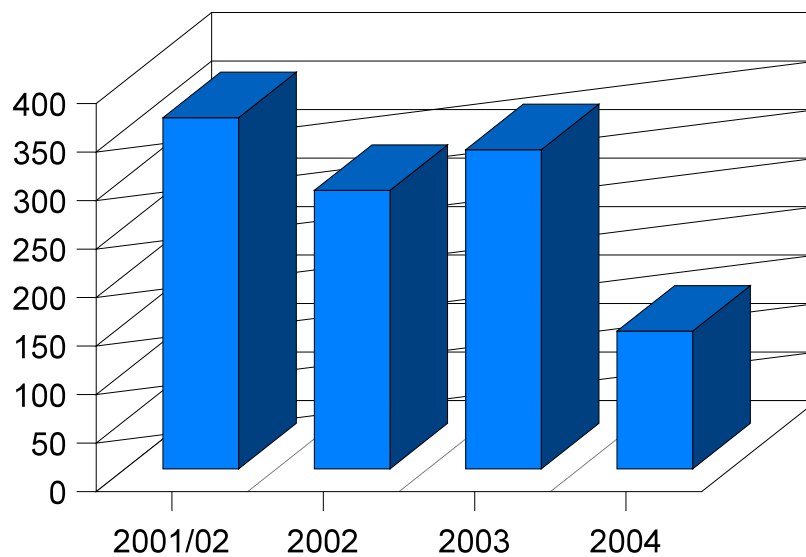
Municipal By-Laws



UNIVERSITY REGULATIONS

	2001/02	2002	2003	2004
- Centre Core	-	-	-	24
- Other	-	-	-	14
- Speeding	-	-	-	42
- Stop Sign	-	-	-	44
- Parking Violations	-	-	-	18
Total	362	287	329	142

University Regulations

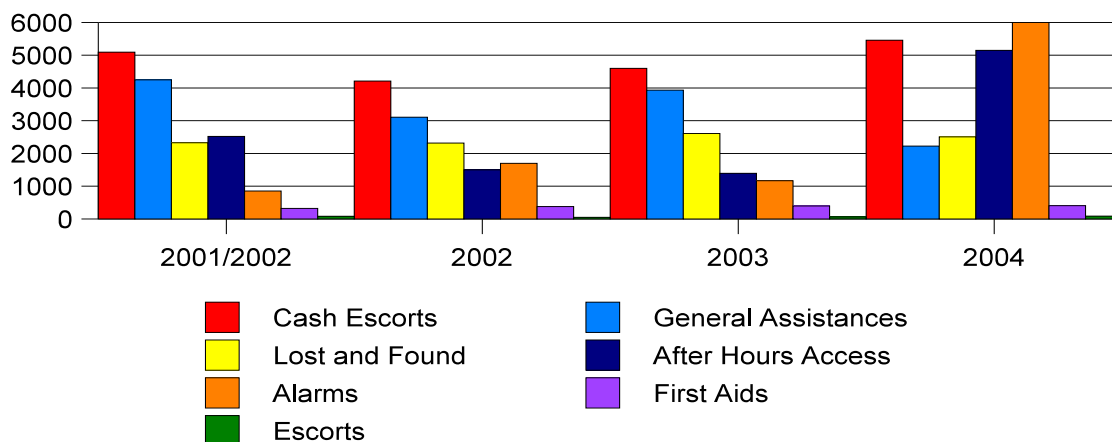


ASSISTANCE RENDERED

	2001/02	2002	2003	2004
Alarms Received at Security	-	-	-	45,813
- Door Held Open	-	-	-	2 354
- Environmental	43	4	9	15
- Fire Alarms	-	-	-	168
- Forced Entry	-	-	-	3 865
- Intrusion/Security	619	1 498	925	2 268
- Panic	32	48	74	31
- PC Tab	-	-	-	11
- Reactor	28	4	30	7
Cash Escorts	5 094	4 212	4 600	5 460
Escorts	81	52	63	87
First Aids	322	381	395	405
Liability Hazards	52	74	64	52
Lost and Found	2 330	2 318	2 608	2 510
General Assistance Total	4 251	3 107	3 934	2 226
- Assist Other Dept	-	-	-	101
- Assist Public	-	-	-	43
- Assist other Police	-	-	-	83
- General Assistance	-	-	-	1 207
- Center Core Entries	-	-	-	198
- Transportation	-	-	-	234
- Working Late	-	-	-	180
- Compassionate Messages	-	-	-	16
- Directions	-	-	-	144
- Alerts	-	-	-	20

Continued	2001/02	2002	2003	2004
Persons Given Entry After Hours	2 524	1503	1 396	5 148
Total	15 376	13 201	14 098	64 104

Assistances 2001- 2004



Service Malfunctions Reported

TYPE OF MALFUNCTION	2001/02	2002	2003	2004
Emergency Telephone Survey	52	52	52	52
Lighting Survey	52	52	52	33
Miscellaneous Survey	7	8	13	4
Service Malfunctions	170	177	261	195
TOTAL	281	289	378	284

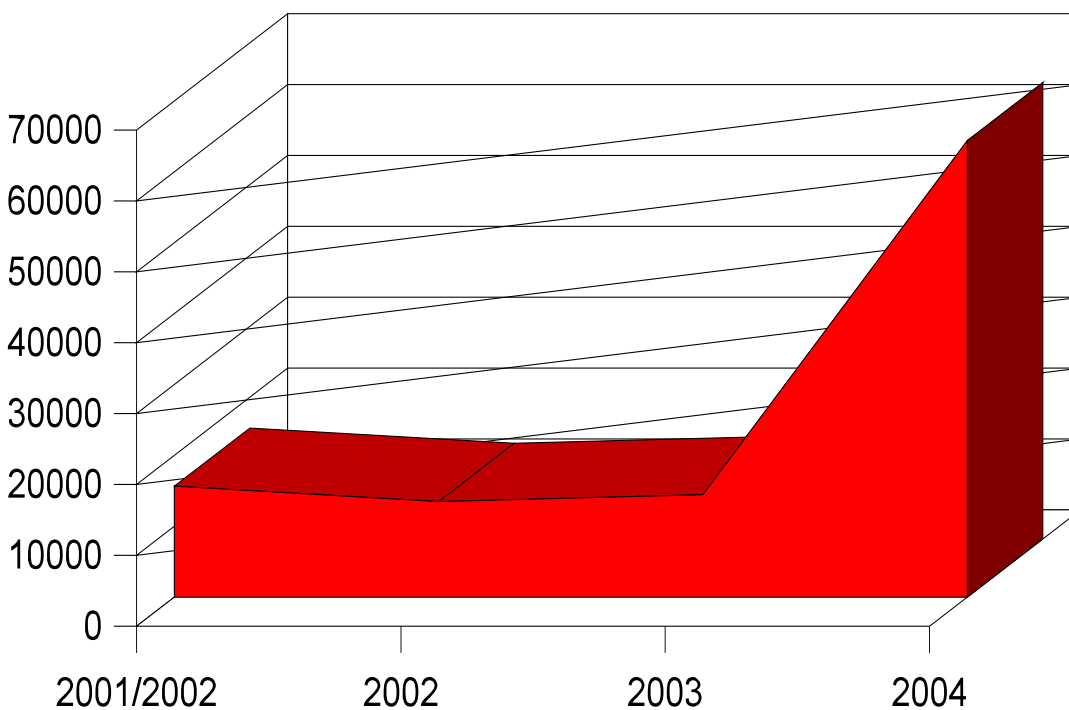
Insecure Buildings

Security Officers found 674 occurrences where areas were left insecure.

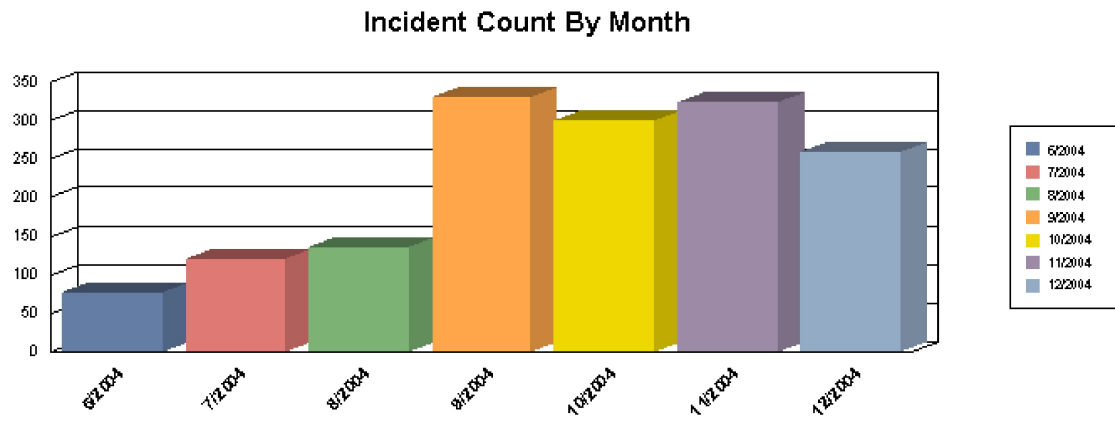
Assistance Rendered

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Total	15 657	13 490	14 476	64 388

Total Assistance Rendered 2001 -2004



Security Reports filed by Month June - December 2004



Crime Prevention Campus Community Relations

Since the Crime Prevention, Campus Community Relations Office was created in 2002 it has become increasingly more popular to the McMaster Community. This office has been successful in reaching its goal of enhancing relations between the Security Service and the community. This is continued to be being done through education on personal safety and crime prevention.

The ongoing process of crime prevention was continued with the certification of the Crime Prevention Sergeant in CPTED, Crime Prevention Through Environmental Design in December. The office also expanded with more town hall style meetings with the community. These seminars continue to be a popular and effective method of communication with the community.

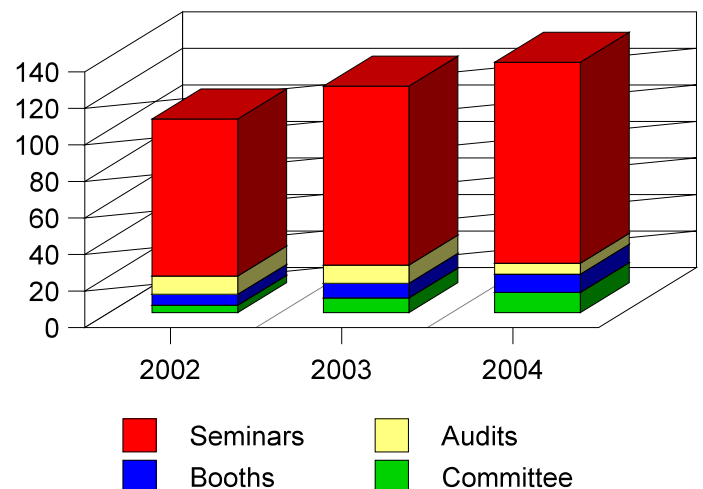
The following is a synopsis of programs:

Program	2002	2003	2004
Committee Memberships	4	8	11
Information Booths	6	8	10
Security Audits	10	10	6
Seminars	86	98	110
Total	106	124	137

Other Crime Prevention Initiatives:

- ◆ Weekly completion of a crime beat synopsis for posting on the Security Services website.
- ◆ Distributed safety whistles
- ◆ Maintain two education boards
- ◆ Partnered in creating a Natural High Campaign for Drug Abusers
- ◆ Assisted in the creation of an animated officer for the website and other promotional items
- ◆ Instituted a tailgating program for residence students

Crime Prevention Division



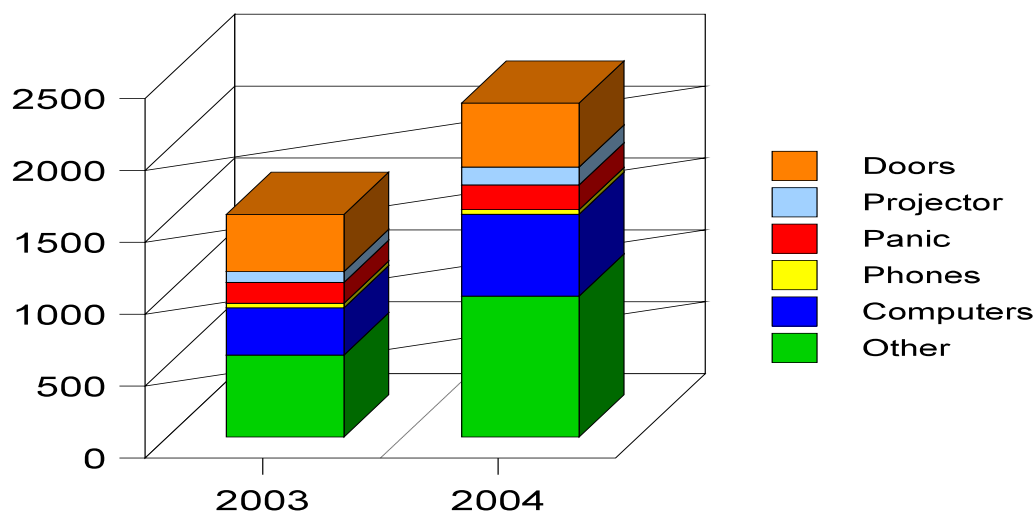
Technology Administration

In 2004, much like 2003, the Security Services Department continued to be on the leading edge of electronic technology. Providing expertise in the services of consulting and assisting with the installation, service and programming of technology security systems. The Technology Administrator works closely with numerous departments across campus. Security Services uses these resources to prevent crimes and has also benefitted from solving many crimes on campus due to the assistance of technology.

The following is a range of technology systems installed:

Equipment	Total as of 2003	New in 2004
Alarmed Doors	397	48
Computer Alarms	329	240
Emergency Phones	31	1
Panic Alarms	145	27
Projector Alarms	76	48
Other	570	410

Technology Division



Making McMaster a
safe place to work,
live, learn and teach.



2004 Annual Report

www.mcmaster.ca/security

